

**PEABODY PUBLIC LIBRARY
BOARD OF TRUSTEES
December 11, 2024**

The Library Board of Trustees met at 6:00 p.m. with the following in attendance: Carmen Bross, Spencer Mize, Mark Parker, Joel Frank, Greg Hockemeyer and Director Michael Ashby.

Absent: Chris Bechtold, Angela Bauer

CALL TO ORDER

The regular business meeting was called to order by President Carmen Bross.

MINUTES

Minutes of the regular November Board meeting were approved.

**A motion to approve was made by Spencer Mize.
Seconded by Mark Parker. Motion carried.**

ELECTION OF OFFICERS

The officers will remain the same for 2025.

President:	Carmen Bross
Vice-President:	Spencer Mize
Treasurer:	Chris Bechtold
Secretary:	Mark Parker

**A motion to nominate the above officers was
made by Greg Hockemeyer. Seconded by Joel
Frank. Motion carried.**

2025 OPERATING BUDGET

The 2025 operating budget submitted to DLGF was reduced by \$32,557 due to an increase in assessed valuation. Adjustments were made to individual appropriation lines to account for this reduction. The approved Rainy Day budget remained the same.

PERSONNEL POLICY – PAID HOLIDAYS

There was discussion regarding the Easter Holiday being converted to a 4-hour paid floating holiday.

A motion to accept the conversion to a floating holiday was made by Mark Parker. Seconded by Spencer Mize. Motion carried.

COLLECTION DEVELOPMENT POLICY – REQUEST TO RECONSIDER

There was discussion on the current process and who should be involved in the reconsideration of library materials.

A motion was made to table further discussion or actions until the January 2025 meeting was made by Greg Hockemeyer. Seconded by Joel Frank. Motion carried.

DIRECTOR'S REPORT

Mike and staff members recently attended the annual ILF conference in Indianapolis.

A question was asked on the Systems Administration monthly report regarding the Federal guidelines for website accessibility.

CLAIMS

There were a few questions and clarifications on the December claims. It was asked about the Real Clean invoice for \$880.00, which was for cleaning of the windows. It was asked if the T-Mobile hotspots are being widely used, which they definitely are. Spencer asked for clarification on the by-pass fund, which is a pass-through fund for various expenses which get reimbursed.

A motion to approve the December 2024 claims was made by Spencer Mize. Seconded by Greg Hockemeyer. Motion carried.

There was a clarification request regarding the \$13,000+ donations received in November. We received \$7000.00 from JP Morgan Karen Horn trust fund and \$6412.23 was received from the estate of Jon Pontzius.

ADJOURNMENT

The regular board meeting was adjourned prior to the Executive Session.

Respectfully submitted,

Mark Parker, Secretary